

Financial Aid Office 1801 East Cotati Avenue Rohnert Park, CA 94928

Completion Plan for Degree/Certificate

Student Name

SSU I.D.

This is an addendum to the SAP Appeal web form in MyFA Forms and required **only** if you have been disqualified for financial aid due to **Maximum Time Frame/Excessive Units**.

You **MUST** obtain your major advisor assistance with the completion plan below and have your major advisor sign it. List all of the **remaining** courses to be taken, and/or currently in progress for completion of your degree/certificate. Include general education, major/minor, and concentration requirements. List the term you expect to take each course. Your appeal will not be reviewed unless all required information has been submitted. If you need additional space, include a second sheet.

Majors(s)

Concentrations(s)

Minor(s)

Expected Graduation Date:

Subject and Catalog #	Course Title	Units	Course Applies to: GE Major Minor Conc	Course Substitution? (List which Course)	Semester to be taken

Requirement for Credential and Master's Candidates Only:

Requirements	Completion of Requirements Details	Date of Completed/to be Completed
Thesis/Project/Title		
Oral Exam		
Written Exam		
Oral Defense		
Internship		
Other		

Student Signature	Date
Major Advisor Name (please print)	Major Advisor Department
Major Advisor Signature	Date